



# MBIT

MADHUBEN & BHANUBHAI PATEL  
INSTITUTE OF TECHNOLOGY



Ref.No.MBIT/86/2024/1963

20<sup>th</sup> September, 2024

**OFFICE ORDER**  
**Training & Placement Cell**  
**A. Y. 2024-25**

**The Roles and Responsibilities :**

1. Training of final and pre-final year students for aptitude session, Soft skill training sessions and technical session.
2. Call several speakers from industries, representatives of GATE classes, CAT classes, Foreign Education personnel's.
3. The duties and responsibilities are to be prepared by the committee and submit the report at the semester end and maintain the file. The Committee shall meet as and when required and the minutes of the meetings may be recorded.
4. Initial database of students were designed where the students gave their priorities of higher education, abroad education and placements.
5. To contact various companies, schedule campus interviews and arrange facilities for proper training and campus placement for the students.
6. To submit the report at the semester end and maintain the file. The Committee shall meet as and when required and the minutes of the meetings may be recorded.

**Members of the committee:**

Sr. No.	Faculty Name	Comm. Designation	Email ID
1.	Dr. Jayna K Donga, Asst. Prof., CE Dept.	Coordinator	jdonga@mbit.edu.in
2.	Prof. Sunayana Domadia, Asst. Prof., IT Dept.	Coordinator	sgdomadia@mbit.edu.in
3.	Prof. Jay Raval, Asst. Prof., ASH Dept.	Member (Aptitude)	jgraval@mbit.edu.in
4.	Prof. Atmiya Patel, Asst. Prof., CE Dept.	Member (Technical)	aapatel@mbit.edu.in
5.	Prof. Jignasha Lakhtaria, Asst. Prof. CE Dept.	Member	jdlakhtaria@mbit.edu.in
6.	Prof. Akash Dave, Asst. Prof., CE Dept.	Member	aadave@mbit.edu.in
7.	Prof. Bhumiika Prajapati, Asst. Prof., IT Dept.	Member (Technical)	bsprajapati@mbit.edu.in
8.	Prof. Ankita Chauhan, Asst. Prof., CE Dept.	Member (Technical)	apchauhan@mbit.edu.in
9.	Prof. Jitendrasinh Raulji, Asst. Prof., CE Dept..	Member	jgraulji@mbit.edu.in
10.	Prof. Roma Barot, Asst. Prof., IT Dept.	Member	rvbarot@mbit.edu.in
11.	Prof. Dhruvalkumar Kachhiya, Asst. Prof., IT Dept.	Member (Technical)	dbkachhiya@mbit.edu.in
12.	Prof. Jeetkumar Panchal, Asst. Prof., ASH Dept.	Member	jrpanchal@mbit.edu.in
13.	Prof. Jimeshkumar Rana, Asst. Prof., IT Dept.	Member	jmrana@mbit.edu.in
14.	Prof. Sejal Patel, Asst. Prof., ASH Dept.	Member	skpatel@mbit.edu.in

**Prof. (Dr.) Sudhir Vegad**  
I/c. Principal



**Dr. Darshana J Prajapati**  
Vice-President

**A CONSTITUENT COLLEGE OF CVM UNIVERSITY**

P.O. Box No.8, GIDC Phase IV, Beyond Withal Udhyognagar-388121, Dist.Anand, Gujarat.  
Telefax : 02692-230823 | [principal@mbit.edu.in](mailto:principal@mbit.edu.in) ; [info@mbit.edu.in](mailto:info@mbit.edu.in) | [www.mbit.edu.in](http://www.mbit.edu.in)