



**MBIT**  
MADHUBEN & BHANUBHAI PATEL  
INSTITUTE OF TECHNOLOGY



Ref.No.MBIT/86/2024/1964

20<sup>th</sup> September, 2024

## OFFICE ORDER

### Industrial Visit Committee


A. Y. 2024–25

The following will, hereby, constitute the Institute's **Industry Visit Committee**. The coordinator and members will ensure this cell. The others have to do their duties and responsibilities as in Annexures as under :


- 1. Organizing the Visit:** Coordinating with the company or industry to arrange the visit, ensuring all logistics are in place, including transportation, permissions, and scheduling.
- 2. Supervision:** Accompanying students during the visit to guide them and ensure proper discipline and behavior.
- 3. Facilitating Learning:** Providing context before the visit, explaining how the visit relates to their course, and helping students understand the practical applications of what they are learning.
- 4. Assessment and Feedback:** Collecting feedback from students about the visit and assessing how it contributed to their learning outcomes.
- 5. Documentation:** Keeping a record of the visit, including attendance, photographs, and a report for the department or institution.
- 6.** To submit the report at the semester end and maintain the file.

Sr. No.	Name	Comm. Designation	Email ID
1	Prof. Sneha Vyas, Asst. Prof., CE Dept.	Coordinator	ssvyas@mbit.edu.in
2	Prof. Akash Dave, Asst. Prof., CE Dept.	Secretary	aadave@mbit.edu.in
3	Prof. Palak Dave, Asst. Prof., IT Dept.	Member	ppdave@mbit.edu.in
4	Prof. Tapan Patel, Asst. Prof. ASH Dept.	Member	tpatel@mbit.edu.in

The Committee shall meet as and when required and the minutes of the meetings may be recorded.

  
Prof. (Dr.) Sudhir Vegad  
I/c. Principal



  
Dr. Darshana J Prajapati  
Vice-President

**A CONSTITUENT COLLEGE OF CVM UNIVERSITY**

P.O. Box No.8, GIDC Phase IV, Beyond Vithal Udhyognagar-388121, Dist.Anand, Gujarat.  
Telefax : 02692-230823 | [principal@mbit.edu.in](mailto:principal@mbit.edu.in) ; [info@mbit.edu.in](mailto:info@mbit.edu.in) | [www.mbit.edu.in](http://www.mbit.edu.in)