



MADHUBEN & BHANUBHAI PATEL INSTITUTE OF TECHNOLOGY
(A Constituent College of CVM University)

PLACEMENT RULES

1. All students who expect to graduate from the Institute and are seeking employment may register for campus placements with T & P office.
2. Placement Registration is for one academic year only.
3. Registration for all programmes will be done during the first week of August.
4. Registration is compulsory. Students interested in placement are advised to register for placement
5. Students are expected to follow the institute resume template available with placement coordinators for preparing the resumes.
6. The details of the resume must be true and any student found violating this rule will be disallowed from the placement for the rest of the academic year.
7. Students should occupy the venue 15-minutes before the scheduled start of the PPT
8. Students interested in a particular company, must attend its PPT without fail.
9. Any clarification regarding salary break-up, job profile, place of work, bond details etc. must be sought from the companies during PPT.
10. In cases any student is not willing to join the company after PPT; he can voluntarily drop from that company's selection process.
11. Students must go through the complete selection process of a particular company, once they have registered for the company. Students are expected to be punctual.
12. DRESS CODE: Students must be formally dressed whenever they participate in any interaction with a company including PPT. T & P Cell reserves the right to refuse permission to a student to attend the selection process /PPT, if they are not formally dressed.
13. It is the responsibility of the student to check announcements / notices / updated information / shortlisted names etc with the Placement Office / Faculty Coordinators/ Student TPCs.
14. A student who applies and gets shortlisted is bound to go through the entire selection process unless rejected midway by the company. Any student



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- who withdraws deliberately in the middle of a selection process will be disallowed from placement for the rest of the academic year.
15. Late comers for APTITUDE TEST / GD / INTERVIEW may not be allowed to appear for the selection process.
 16. Students should maintain discipline and show ethical behaviour in every action they take during the placement process. Any student found violating the discipline rules set by the company or defaming the institute name will be disallowed from the placement for the rest of the academic year.
 17. Students found cheating or misbehaving in the selection process (PPT / Test / GD / Interview) will be disallowed from the placements for the rest of the academic year.
 18. Each student is eligible for only one job offer.
 - a. If a student receives more than one offer if there is a delay in the announcement of results by some companies, the student is bound to accept the job offer of the company whose results are declared in time.
 - b. If the results are declared on the same session / day, the student may choose from the offers in hand and inform the placement office of his/her choice, within 24 hrs of announcement of results.
 19. Every student who is selected by a company is out of placement thereafter i.e. deregistered from the placement process.
 20. If any student is selected in Campus Placement drive he/she is not allowed to try off-campus placement. Also, if a student is selected by off Campus Placement should not participate in Campus Placement Drive. Strict action will be taken against the defaulters.

Training & Placement Cell

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